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GUILFORD COUNTY BOARD OF ELECTIONS

July 3, 2017

Dear Kim Hemric,

Thank you for your continued willingness to assist the Guilford County Board of Elections with candidates who wish to run for office in your town. Like last time, there will be no official filing completed at the clerk's office. You may notarize documents, but all original Notices of Candidacy and filing fees must be received at the Board of Elections office by the filing deadline, per NC GS § 163-294.2 (not postmarked, not faxed, but in hand). The filing period will **start Friday, July 7th at noon and end Friday, July 21st at noon.**

We ask that you please complete the following tasks:

- Refer all candidates to our office for filing, especially since there may be other documents we need completed
- Advise all candidates that the Notice of Candidacy **must** be received in our office with the filing fee, by noon on July 21, 2017 with no exceptions (not postmarked, but delivered)
- **If you notarize a Notice of Candidacy, please advise the candidate to bring/mail the Notice of Candidacy and the filing fee to our office by the end of filing**

The 2015 filing process went very well, especially in the areas of integrity and uniformity. Please remember, the filing process is not official until the documents are received in the Board of Elections office. A candidate will not be permitted to file and appear on the ballot if the Notice of Candidacy and filing fee are received after noon on July 21st, even if they were in your office before that deadline.

I appreciate all of the assistance you give to the candidates in your town. Please visit our website, www.myguilford.com, which displays all candidate offices and elections available, and will be updated daily with candidate filings. If you or candidates have any questions, please contact Brenda Wallace at (336) 641-3305 for assistance. Our office will contact you in the upcoming weeks to answer any questions regarding the filing process for the 2017 municipal elections.

Sincerely,

Charlie Collicutt
Director of Elections